

**BOARD OF ALDERMEN**

**COMMUNITY RELATIONS SUBCOMMITTEE MEETING**

**THURSDAY, JULY 25, 2019 – 6:00 P.M.**

*(Immediately following Blight Committee Meeting)*

**CONFERENCE ROOM OFF OF THE JOAN WILLIAMSON ALDERMANIC CHAMBERS**

**MINUTES**

Alderman Charles Sampson called the meeting to order at 6:20 p.m. All rose and pledged allegiance to the flag.

**Roll Call**

Present: Charles Sampson, Evelyn Browning

Absent: Ron Sill

Also Present: Andrew Baklik, Chief of Staff  
Marc J. Garofalo, Town & City Clerk  
Vincent Marino, Corporation Counsel

**ADDITIONS, DELETIONS & CORRECTIONS TO THE AGENDA**

There were none.

**PUBLIC PORTION**

Mr. Sampson asked three times if anyone wished to address the committee. No one wished to address the committee and the public portion was closed.

**APPROVAL OF MINUTES OF THE JUNE 27, 2019 COMMUNITY RELATIONS MEETING**

**A MOTION** was made by Mr. Sampson with a second by Ms. Browning to approve the minutes of the June 27, 2019 meeting as presented. **Motion carried.**

**PURCHASE OF VALLEY TRANSIT BUS FOR DERBY SENIOR CENTER**

Mr. Baklik said they want to use \$5,000 from the Transportation line item the Tax Board has created from the donated funds from the Senior Center (the 501C3 funds received last month) to purchase one of the de-commissioned Valley Transit buses (#81.)

Mr. Sampson asked if the bus has been checked. Mr. Baklik said we had Raro's do a full workup on it – it's in great shape with no mechanical issues. He said the bus is probably worth closer to \$15,000-\$17,000. Mr. Sampson asked if there are any endorsements or special licenses needed to operate this vehicle. Mr. Baklik said he believes there's a Livery License but per Alderwoman Browning's recommendation as a former driver herself she said a CDL should cover it all. Mr. Sampson said a CDL does, but you can have endorsement on a livery. He then asked if we will have a policy on operators for the vehicle prior to the full Board voting on this. Mr. Baklik said we don't have a vehicle

policy, but we will make sure that the Mayor's Office will be in charge of having the properly licensed individual. He said we may even have a Public Works person drive the senior's across town utilizing their CDL. Mr. Sampson said he's not looking for a car policy he just wants to make sure the driver has the proper endorsements and license to operate the vehicle. Atty. Marino suggested preparing a job description for the driver and within the job description it would state the items needed. Mr. Sampson said any hiring would also be paid out of that Transportation line item. There was a discussion regarding the funds available and what it could be used for. Mr. Garofalo said the item before the committee is just to make a recommendation for the purchase of the bus from Valley Transit. He feels that Corporation Counsel can work on any policy and present it to the full Board of Aldermen/Alderwomen as Valley Transit has been waiting patiently for the City to make the purchase. Mr. Sampson said he isn't going to make a motion to purchase the bus if we don't have all the other items in place for the full Board meeting. Atty. Marino said tonight the committee can make the motion to recommend the purchase of the vehicle and then we can add to the full Board meeting the job description, which would spell out what else is required.

**A MOTION** was made by Mr. Sampson with a second by Ms. Browning to recommend to the full Board of Aldermen/Alderwomen to approve the purchase of Vehicle#81 VIN:1FDFF4FS4CDA13564 2012 Ford Star Trans from Valley Transit District in the amount of \$4,999.00 for use by the Derby Senior Center. **Motion carried.**

#### **SALE OF OLD DERBY SENIOR CENTER VAN**

Mr. Baklik said this van was donated to the City in 2016 from the Boy's and Girl's Club. He feels that we should reach out to them to see if they would like to have the van returned to them and suggests that this item be TABLED until he discusses this with them.

**A MOTION** was made by Mr. Sampson with a second by Ms. Browning to **TABLE** this item until next month. **Motion carried.**

#### **ADJOURNMENT**

**A MOTION** was made by Ms. Browning with a second by Mr. Sampson to adjourn the meeting at 6:39 p.m. **Motion carried.**

Respectfully submitted,



Patty Finn  
Recording Secretary

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ALDERMEN COMMUNITY RELATIONS SUBCOMMITTEE AT THEIR NEXT MEETING.**